DESCRIPTION:

This hands-on class will provide Apex Back Office users with a more in depth understanding of Apex back office functionality and best practices for back office processes in Apex

TOPICS:

Pricing

- Material pricing options
- Freight pricing options
- Other charge/surcharge setup and pricing
- Zero priced (material or freight) tickets
- Change order prices
- Price by date feature (history pricing)

Editing/Posting Tickets

- Ticket exceptions
- Repricing tickets
- Editing ticket options
- Multi ticket changes/group edit
- Posting ticket options

Invoicing

- Invoice setup options
- Separate Freight invoicing (Split Freight)
- Emailing invoices
- Invoice process options
- Credit/rebill process

Command Alkon